**MAINE TURNPIKE AUTHORITY**

**ADDENDUM NO. 1**

**Request for Proposal**

**Consultant Contract 2011.112**

**Material Testing Services**

The following questions have been submitted. Answers to the questions are noted. Consultants shall utilize this information in preparing their bid.

1. On page one, first paragraph: *“Proposals need to be limited to 15 pages, size 12 font including references.”* Does the 15 page limit include the 10 page appendix allowed for project sheets and resumes?

Answer:  **No.**

1. Also, does the 15 page limit include the cost proposal?

Answer: **Yes.**

1. On page one, halfway through the second paragraph: *“A testing laboratory capable of performing concrete, bituminous, aggregate and soils tests in a timely manner must be available throughout the life of the contract.”* Can the laboratory be provided through a sub-consultant?

Answer: **Yes.  If the laboratory is provided by a sub-consultant, it should be indicated in the proposal as described under Proposal Preparation in the Request for Proposals document.  “If the Consultant proposes to subcontract a portion of the proposed work, each section of the proposal shall include a statement by the Consultant identifying the name of the subcontractor and the services that are to be provided by the subcontractor(s).”**

1. On page one, third paragraph: “*A Consultant is not required to be capable of providing Material Testing Services for more than one of the disciplines described above in order to be considered for a contract.”*  If a Consultant does not have a testing laboratory, can they still be considered for a contract?

Answer: **Yes.**

For the cost proposal:

1. Is there a page limit on the cost proposal?

Answer: **No.**

1. Are average rates to be provided for each of the position levels listed in the Scope of Work or should specific rates be provided for every employee proposed to be used?

Answer: **Specific rates for every employee proposed should be provided.  However, if the Consultant proposes using multiple people to fill a Technician position at an average rate, then the average rate should be proposed as well.**

1. Is there a maximum profit rate allowed by MTA?

Answer: **Yes, 12%.**

**Notes:** The above items shall be considered as part of the bid submittal.

All Consultants are required to acknowledge the receipt of the Addendum No. 1 by signing below and faxing this sheet to Susan Danforth, at 207-871-7739.

Business Name

Print Name and Title

Signature

Date

Thank You,

Susan Danforth

Purchasing Manager

Maine Turnpike Authority

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