

EXHIBIT A  
MTA SAFETY MEMO

The following is the safety policy for working on the Maine Turnpike:

1. Safety First.
2. The Maine Turnpike Authority's radio room shall be contacted before entering the field. Please call 207-871-7701 and provide them with the mile marker(s) of your filed location, your proposed field schedule, and the color and model of the vehicle(s) you will be using. Please update the radio room of any changes in your field schedule.
3. All vehicles used on the Project shall be equipped with amber flashing lights, visible from the rear by means of a revolving, flashing or strobe light.
4. All personnel shall wear a Class 3 safety vest labeled as ANSI 107-2004 at all times while out of the vehicle.
5. There are to be NO U-Turns in the median openings or at the toll plazas.
6. In the event survey/inspection work is being conducted on Turnpike Property, without the assistance of a lane closure set up by the Maine Turnpike Maintenance crew, signage for survey crew shall be in accordance with MUTCD (see figure 6H-16). At a minimum, a "Road Work Ahead" or "Survey Crew Ahead" shall be placed 300 feet before the work area in each direction, unless the work is contained to the one side of the median barrel. The sign(s) shall be a minimum 48" x 48".
7. The vehicle should be pulled off the shoulder as much as possible. On the grass is preferable where possible.
8. If you need to cross travel lanes on foot, wait for a break in traffic so that vehicles will not have to slow down for you. Walk briskly across – DO NOT RUN.
9. If you need to work in the shoulder, consult the Authority to see if a shoulder closure is required. Never work within 4 feet of a live lane.
10. Never enter into a confined space. Consult the Authority before entering a toll booth pit or any culvert that goes under the Maine Turnpike.
11. If at all possible, do not perform roadside inspection in heavy traffic times or inclement weather.
12. Always meet with the Resident Engineer prior to entering a construction zone to become familiarized with the safety hazards of the site and to find out if you need additional safety training before entering an area. No work shall proceed until you have contacted the Resident Engineer. Contact the Authority to get the resident information.
13. When entering into a construction area, always wear a hard hat and boots. Use safety glass and ear protection where necessary.
14. Remember, you represent the Authority.